Caboolture Special School P & C General Meeting
14/8/2012 at Caboolture Special School S Block

Open & Welcome: Meeting open 6.12pm Chaired by Jenny Butler

Attendance: Beth Devonshire, Jenny Butler, Andrew Curry, Tim Dunne, Julie Hall, Debbie Grey, Bronwyn Paxton, Sharon Paynter,

Apologies: Debra Bowers, Geoff Hargreaves, Michelle Koppen

Agenda:
Amendments:-
• Volunteers
• Olympic Paraplegic-tennis
• Jan’s Retirement

Moved Jenny Butler that the Agenda be adopted. Seconded Beth Devonshire Carried

Minutes:
Amendments: - In Attendance spelling of Tim Dunne.

Moved Jenny Butler that the Minutes of the Caboolture Special School General meeting held on 16/5/2012 be amended and accepted. Seconded Sharon Paynter Carried

Business Arising:

• Masters Sausage Sizzle actual date is August 25th 0730-1500
• Jpeg school logo- request for it to be sent to Jenny Butler
• Notice board- not yet being used- use for notices from school and P & C
• Jenny Butler asked if Karen from Price Attack has been invited to an Assembly to present a certificate of thanks after fundraiser $1000
• Vice Captains have been elected –Chloe Archer and Jeff Shaw
• P Block Building has been removed by QBuild

Correspondence:
Mail
• Bank Statements
• Qcpca Voting card and nominee details for State conference Board and Conference AGM
• Jenny Butler advised that she has received advice from Geoff Hargreaves that he is unable to continue in the role of Vice president. P & C expressed its thanks to Geoff for the support and work he has given to the Caboolture Special School and its P & C.

Emails
• Spam email sent to P & Cs by Jason & Leanne Nimmett re school issue they are having with their son.
• Advise that above email is spam from Area Coordinator QCPCA
Motion #1
Debbie Grey moved that the Caboolture Special School P & C endorse the Brisbane Warehouse shopping tour.
Seconded Jenny Butler Vote for x7, Against x0 Carried

Phone calls
- To Jenny Butler from Rob at Ace Busses would like to donate a 13 seater Bus to School
  - School unable to accept this at this stage with the Buses school already has garaging is limited. P & C expressed thanks to Rob for the generous offer.
- To Jenny Butler from Wade Tennis Coach expressing interest in a program of tennis coaching for students with a disability.
  - Request that Wade provide some information to determine what sort of program he is planning and if it would be school based or Parent

Moved Debbie Grey that the Inward correspondence be accepted and the Outward correspondence be endorsed.
  Seconded Jenny Butler Carried

Treasurers Report

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<th>Description</th>
<th>Amount</th>
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<td>Cash Book Balance as at 30/6/2012</td>
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<td>Balance as at 31/7/2012</td>
<td>$10183.67</td>
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Moved Andrew Curry that the Treasurer’s Report for the period ending 31/5/2012 be endorsed.
  Seconded Jenny Butler Carried

Accounts for payment:
No current accounts for Payment

QCPCA REP Report: As Attached

Moved Debbie Grey that the report be accepted/adopted. Seconded Jenny Butler Carried

President’s Report: As Attached
- Jenny Butler asked Why doesn’t School have a Sick Bay? Beth Devonshire advised that a letter about illness in School was sent home to parents recently that advised parents that because the Students can have such high needs if they become ill at school the Classroom teachers have been specifically trained to monitor the student and call Parents/medical assistance when needed.
- IPad connections: - School IT staff needed to organise the Server set up to communicate with the IPads have not been available. Expected to be set up on Friday.
- Teacher Keith approached Jenny Butler about the possibility of a donation of a Rotary Hoe.
Action Item
Beth Devonshire advised that this is a horticulture program and would discuss the needs with Peter Allen
VET program

Moved Jenny Butler that the report be accepted/adopted. Seconded Debbie Grey Carried

Presentation by Tim Dunne of the need for extensive refurbishment of the Playground area in JBlock. Tim presented a concept for the area and discussed the needs for this area. This particular Concept quoted at about $200 000.

Action Item
Tim and Beth Devonshire will investigate more options and concepts for this area with 3 quotes for the costing of the refurbishment.

The P & C will then investigate to possible fundraising to allow this refurbishment.

Principals Report: See attached sheet.

- Beth Devonshire advise that the Bus purchased last year has had a fault with the clutch that was repaired for a cost of $2382.10

Motion #2
Jenny Butler moved that the Caboolture Special School P & C pay 50% of this repair cost to a value of $1191.05. Seconded Andrew Curry. Vote for x7, Against x0 Carried

Moved Jenny Butler that the report be accepted. Seconded Julie Hall Carried.

General Business:

- Preamble: - The elections of Debbie Grey as Secretary and Andrew Curry as Treasurer were conducted at Executive meetings in April and June but the minutes of these meetings are not available. These positions therefore need to be endorsed at a general meeting.

Motion #3
Debbie Grey moved that the election of Debbie Grey as Secretary and Andrew Curry as Treasurer for the Caboolture Special School P & C be ratified and endorsed. Seconded Jenny Butler. Vote for x7, Against x0 Carried

- Graduation: - Jenny Butler raised a concern that Graduation Dinner is not suitable for all students and a discussion was held around making Graduation more inclusive of all students. Possibility of holding dinner and a Ceremony/assembly for whole of School to recognize the graduating students.
- Jenny Butler suggested that P & C present each student with a Plaque/trophy for graduation.
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Action Item
Jenny will investigate further and present at next P & C meeting.

- Discussion of the need for more Portable shelters for Sports days and other school events to provide adequate shade for students.

Action Item
P & C will investigate the costing and purchase of Portable shelters needed for Sports Day 6x3 meter

- Bronwyn Paxton advised of Ready Reader Volunteers Program that could be facilitated by herself and Judy for Parents.

Motion #4
Debbie Grey moved that this program be facilitated and be published through the School and P & C newsletter.
Seconded Jenny Butler
Vote for x7, Against x0 Carried

- Jan Biggam’s Retirement farewell is 14/9/2012 with invitations to go out soon.
- Jenny Butler raised the concern that the $1000 from Fitness & Motion fundraiser that was raised for the purchase of a Trampoline has not been utilized as the purchase of a trampoline was rejected. These funds need to be utilized as soon as possible, suggestion is for the purchase of sporting equipment.
- Funds are also available from Nandos fundraiser of $1000
- $3000 Donation from Rotary:- follow-up of discussion at July P & C meeting that this is used for purchase of books. Bronwyn has developed a list for resources that are needed as discussed. No decision was made about the $ 3000 donation from Rotary.

Action Item
Beth Devonshire will discuss with the HPE working party the needs for sporting equipment and develop a list of needed equipment.

Date of next meeting Tuesday 11/9/2012 at 6pm

Meeting Closed 9.11pm

Minutes taken and typed by Debbie Grey